

SPAWAR INSTRUCTION 12410.5

From: Commander, Space and Naval Warfare Systems Command

Subj: SELECTION FOR ATTENDANCE AT PROGRAM MANAGEMENT COURSE

1. Purpose. This instruction provides nomination criteria to attend the Program Management Course (PMC) of the Defense Systems Management College (DSMC).
2. Applicability. This notice applies to SPAWAR headquarters and all SPAWAR field activities.
3. Background. A 20-week course, PMC is designed to provide a professional education in effective defense systems acquisition management for selected mid-career military officers and civilians assigned to a defense systems acquisition management career field. With increased importance assigned to PMC by the Defense Acquisition Workforce Improvement Act, it is imperative that SPAWAR managers nominate only those personnel who can readily benefit from the course and be in a position to apply to the job the skills provided by the course. Competition for the limited quotas is keen, and we must ensure that only the best qualified personnel are nominated.
4. Policy. Only acquisition personnel who either occupy senior positions in program management or have demonstrated they possess the potential to progress to senior positions in program management will be nominated for the Program Management Course. Candidates must either be executing program management responsibilities or have been selected for such positions. Primary and alternate candidates will be identified. The Director, Acquisition Career Management (DACM), however, has stated that a replacement for a withdrawal may not necessarily be from the command making the withdrawal. The DACM office will be the sole liaison with the DSMC registrar for PMC.
5. Responsibility
  - a. SPAWAR 09 will select SPAWAR nominees for the Program Management Course from among candidates supplied by SPAWAR 08.
  - b. SPAWAR 08 will present PMC nominations to SPAWAR 09. These nominations will include military personnel nominated by the Bureau of Personnel for attendance at PMC enroute to permanent assignment in SPAWAR headquarters or a field activity.
  - c. The Human Resource Development Board will review and recommend selection of headquarters nominees.
  - d. Headquarters directorate heads and field activity commanders/commanding officers will scrupulously apply the criteria of paragraph 6 and ensure their nominees are available to attend

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the course. Any request to withdraw a nomination that has been forwarded to DACM must be submitted to SPAWAR 09 for approval.

6. Nomination Criteria. In all instances, the nominees will be officers in grades 0-3 through 0-6 or civilians in grades GS-12 through GS/GM-15 who possess a bachelor's degree. They must have demonstrated the competence to satisfactorily complete the course. In addition, the nominees must meet one of the criteria below:

a. The nominees must be in, or selected to hold, ACAT I/II or "Navy Major" program manager or deputy program manager positions.

b. Nominees are being developed for future assignment within the program management career field.

7. Action. SPAWAR 08 will solicit nominations each year for attendance at PMC. Headquarters directorate heads and field activity commanders/commanding officers will forward to SPAWAR 08 only those candidates who meet the criteria of paragraph 6.

/s/

R. H. AILES

Rear Admiral, U. S. Navy

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